

## **Important Announcement to Physical Shareholders**

Request to Physical Shareholders

Dear Shareholder,

As a part of its ongoing measures to protect the interest of the investors in the Securities Market, Securities and Exchange Board of India (SEBI), vide its [Circular No. SEBI/HO/MIRSD/MIRSD RTAMB/P/CIR/2021/655 dated November 03, 2021](#) (subsequently amended by [Circular No's. SEBI/HO/MIRSD/MIRSD RTAMB/P/CIR/2021/687 dated December 14, 2021](#); [SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023](#) and [SEBI/HO/MIRSD/POD-1/P/CIR/2023/181 November 17, 2023](#) specified

- the common and simplified norms for processing any service request of shareholders by Registrar & Share Transfer Agents (RTAs) and providing electronic interface by RTAs for processing investor's queries, complaints and service requests.
- In respect of physical folios, dividend/interest etc. shall be paid only through electronic mode with effect from April 01, 2024 upon furnishing of PAN or Nomination Details or Contact Details or Mobile Number or Bank Account Details or Specimen Signature.
- If a security holder updates the PAN, Choice of Nomination, Contact Details including Mobile Number, Bank Account Details and Specimen Signature after April 01, 2024, then the security holder would receive all the dividends/interest etc. declared during that period (from April 01, 2024 till date of updation) pertaining to the securities held after the said updation.

Further, relevant FAQs have also been published by SEBI on its website at the following web link for investor awareness: [https://www.sebi.gov.in/sebi\\_data/faqfiles/jan-2024/1704433843359.pdf](https://www.sebi.gov.in/sebi_data/faqfiles/jan-2024/1704433843359.pdf)

Shareholders holding shares in physical form are requested to furnish / update their PAN / KYC/ Nomination details, if not done earlier, with Company's RTA by using the relevant forms as appended below:

<b>Sr. No.</b>	<b>Particulars</b>	<b>Form - web link</b>
1.	Request for registering PAN, KYC, Bank details or changes / updation thereof	<a href="#">ISR-1</a>
2.	Confirmation of Signature of shareholder by the Banker (in case of major mismatch in the signature of the shareholder)	<a href="#">ISR-2</a>
3.	Nomination Form	<a href="#">SH-13</a>
4.	Cancellation or Variation of Nomination	<a href="#">SH-14</a>
5.	Declaration form for opting-out / cancellation of Nomination *	<a href="#">ISR-3</a>

\*Please use Form SH-14 and Form ISR-3 for cancellation of the existing nomination.

In case of any query, kindly contact our RTA at the details provided below:

### **Link Intime India Private Limited**

C-101, 247 Park, L.B.S. Marg,

Vikhroli (W), Mumbai - 400 083

Tel: 022-49186000

Email: [rnt.helpdesk@linkintime.co.in](mailto:rnt.helpdesk@linkintime.co.in)

Company's Website: <https://www.kolsite.com/>